

**MULTI-MUNICIPAL COMPREHENSIVE PLAN  
LAKE REGION STEERING COMMITTEE**

**MEETING MINUTES**

*April 12, 2005*

The Lake Region Steering Committee Meeting was called to order at 4:32 p.m. on Tuesday, April 12, 2005 at the Paupack Township Municipal Building. The March 8, 2005 Lake Region Steering Committee was canceled. Those in attendance at the April 12, 2005 Lake Region Steering Committee were as follows:

Mr. William Igoe, Paupack Township	Mr. Justin Hoffmann, Paupack Township
Mr. Russell Enslin, Lake Township	Mr. Alvin Myers, Hawley Borough
Mrs. Mary Sanders, Hawley Borough	Mr. Edward Coar, Wayne County Planning
Mr. Joseph Kmetz, Palmyra Township	Mr. Peter H. Snyder, Lake Township
Mr. Edward Kennedy, Palmyra Township	Mr. James R. Martin, Consultant
Mr. Thomas Shepstone, Consultant	Mr. Michael Hanf, Palmyra Township
Mrs. Cindy Campbell, DCED	Mrs. Cynthia Vincent, Hawley News Eagle
Mr. Donald Kyzer, Hawley Borough	Mr. Brian Hiveline, Weekly Almanac

***Review of the February 8, 2005 Lake Region Steering Committee Minutes*** – The February 8, 2005 Steering Committee Meeting Minutes were presented for review and consideration of approval by the Steering Committee. The Lake Region Steering Committee with a vote of 16 yes and 0 no accepted the minutes as presented.

***Update on the Community Survey*** – Planning Consultant, Mr. Tom Shepstone updated the Lake Region Steering Committee on the results of the Community Surveys returned to date. Mr. Shepstone reported that out of the 1500 community surveys distributed randomly within the four (4) municipalities approximately 559 community surveys were returned. This return rate is more than 30% which represents an excellent return rate for this type of survey.

Mr. Shepstone proceeded to highlight some of the significant responses by individuals who returned the community survey. A complete copy of the Community Survey Summary Report is attached to these minutes for review and consideration.

The Steering Committee also discussed the return of some community surveys with were returned to the municipality due to an incorrect address. Since this number of returned community surveys represented a small number, the Steering Committee decided to not follow-up on these community surveys.

***Initial Draft of the Historical Section of the Lake Region***

***Comprehensive Plan*** – Planning Consultant Mr. James R. Martin distributed to Steering Committee Members an initial draft of the Historical Section of the Lake Region Comprehensive Plan. Mr. Martin reviewed the document as presented and requested that all Steering Committee Members review the document and provide any feedback to him so that those comments or suggestions could be incorporated into this section of the document.

***Department of Conservation and Natural Resources Grant Opportunity – Copy of the Proposal*** – Mr. Martin distributed to all Steering Committee Members a copy of the proposal as submitted for consideration for funding to the Department of Conservation and Natural Resources (DCNR). Mr. Martin reviewed the proposal discussing the purpose of the grant application which is to develop a Multi-Municipal Comprehensive Recreation, Park and Open Space Plan for the four (4) municipalities of Hawley Borough, Palmyra Township, Paupack Township and Lake Township. It was mentioned that each municipality was notified prior to the submission of the application about the concept and intent and all parties agreed to move forward with the application for funding consideration. In addition, Mr. Martin discussed the local match requirements related to this grant opportunity. The local match for this application as submitted to DCNR is 50% of the total cost of the Project. This local match will be met through the use of a portion of the local match provided by the municipalities for this DCED Multi-Municipal Comprehensive Planning Project as well as a portion of the DCED grant which was provided for this Project. Therefore, no additional local match will be required for this Department of Conservation and Natural Resources (DCNR) Planning Grant should it receive funding. The grant application was submitted on April 8, 2005 to DCNR. It is anticipated that grant applications as submitted will be reviewed and award notifications will be sent to applicants by June 30, 2005.

***Update on Map Work*** – Mr. Martin reported to the Lake Region Steering Committee that all suggested changes on maps provided by Steering Committee Members to date were forwarded to Woodland Design Associates. A remaining map issue is related to the research and documentation of Historical Sites within the Project Area. Mr. Martin will be meeting with the Wayne County Historical Society to determine what information is available for this component of the map work.

In addition, Paupack Township provided additional comments to the Wayne County Department of Planning related to the Wallenpaupack Lake Estates Development. The Township provided a map of the subdivision which had updated information about dwelling units within the development. In addition, Paupack Township will be providing information related to other developments within the municipality that have experienced significant growth in recent years. Specifically, Hidden Lakes Estates Development information will be gathered and provided to the Wayne County Department of Planning.

***Preliminary School District Population Projects*** – Mr. Shepstone reviewed preliminary school district population projection information for the Wallenpaupack School District and the Western Wayne School District. This information will be passed on to both school districts for their review and comment.

***Next Meeting*** – *The next meeting of the Lake Region Steering Committee is scheduled for Tuesday, May 10, 2005 at 4:30 p.m. at the Paupack Township Municipal Building located in Lakeville.*