

**LAKE REGION
MULTI-MUNICIPAL COMPREHENSIVE PLAN UPDATE PROJECT**

**STEERING COMMITTEE MEETING
MINUTES**

Wednesday, May 3, 2017

Time: 5:00 p.m.

Location: Paupack Township Municipal Building

Attendance:

Thomas J. Shepstone – Consultant
Leigh Gilbert, Supervisor – Paupack Township, Wayne County
James R. Martin, Supervisor – Paupack Township, Wayne County
Joe Kmetz – Palmyra Township Supervisor
Paul Natale - Palmyra Township Zoning Officer
Michele Rojas – Hawley Borough Council/Planning Commission
Derek Williams – Wayne County Planning Commission

Municipal Workshop (Training):

The first municipal workshop (training) is scheduled for Wednesday, June 7, 2017 at the Hawley Borough Municipal Building. The training is scheduled at 6:30 p.m. to 7:30 p.m. The topics to be covered at the workshop (training) are as follows:

- a. What is a Comprehensive Plan
- b. Comprehensive Plan Components
(Community Facilities, Housing, Land Use, Transportation etc.).
- c. Comprehensive Plan Relationship to Municipal Planning Code (MPC)
- d. Multi-Municipal Comprehensive Plan
- e. Legal Status of Comprehensive Plans
- f. Lake Region Plan Review and Update
(Current Status, Schedule and Community Survey)

Community Survey:

The Steering Committee members reviewed the final draft and made some additional edits. The Committee also reviewed the public announcement concerning the community survey. Each municipality will post the survey on their websites and announce the availability of the survey for public completion.

Population and Economic Section of the Plan:

The Steering Committee reviewed some initial information that has been assembled for this section of the plan.

Wayne County Department of Planning – Updates on Project Maps:

- a. Existing Municipal Zoning Maps were handed out to each municipality
- b. Municipal Road Maps will be available for the workshop (training) sessions
- c. Land Use Maps are being updated and will be included in the plan

Goals and Objectives:

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The Committee reviewed the existing plan goals and objectives. Some modifications were made and the Committee Members were asked to review the goals and objectives once again prior to the next meeting.

Next Meeting:

The next meeting is scheduled for Wednesday, June 7, 2017 at 6:30 p.m. at the Hawley Borough Municipal Building. This meeting will actually be a workshop (training) for municipal officials and members of the public.