

**MULTI-MUNICIPAL COMPREHENSIVE PLAN
LAKE REGION STEERING COMMITTEE**

MEETING MINUTES

May 9, 2006

The Lake Region Steering Committee Meeting was called to order at 4:35 p.m. on Tuesday, May 9, 2006 at the Paupack Township Municipal Building. Those in attendance at the May 9, 2006 Lake Region Steering Committee Meeting were as follows:

Mr. Peter Snyder, Lake Township
Borough

Mr. James R. Martin, Consultant
Mr. Thomas Shepstone, Consultant
Mr. Joseph Kmetz, Palmyra

Mr. Donald Kyzer, Hawley Borough
Mr. Justin Hoffmann, Paupack Township

Mr. Alvin Myers, Hawley

Mr. Edward Kennedy, Palmyra Township
Mr. Chester Grodack, Lake Township
Mr. William Igoe, Paupack Township
Mr. Russell Enslin, Lake township

Review of the April 11, 2006 Lake Region Steering Committee Minutes – The April 11, 2006 Steering Committee Meeting Minutes were presented for review and consideration of approval by the Steering Committee. Mr. William Igoe made a motion to accept the minutes as presented and Mr. Alvin Myers seconded the motion. The Lake Region Steering Committee with a vote of 9 yes and 0 no accepted the minutes as presented.

Park, Recreation and Open space Focus Group Meeting update and Questionnaire – The Steering Committee received an update on the status of focus groups meetings within the Lake Region Partnership. As was discussed at prior meetings, the initial focus group would be the Hawley Borough Park and Recreation Commission since that group was an organized group at this point in time. Project Consultants have met with the Hawley Borough Park and Recreation Commission once and have recently provided a questionnaire to them to solicit their input on park and recreation issues related to regional efforts. Project Consultants will be attending their next meeting scheduled in June.

It was agreed by the Steering Committee Members that focus groups discussions would also be scheduled within Lake Township and Paupack Township using the same meeting format as used in Hawley Borough. It was agreed that Mr. Russell Enslin would work with Project consultants to set up the initial focus group meeting in Lake Township during the month of May.

Project Background Studies (Park, Recreation and Open Space Chapter Components) – The Steering Committee received additional information for review and consideration on the Park, Recreation and Open space Chapter of the Multi-Municipal Comprehensive Plan. The handout for this meeting included the following topic areas:

- < Facilities and Equipment Maintenance
- < Recreation Programs within the Partnership Area
- < Financing of Park and Recreation Facilities
- < Grants / Fees or Charges and Donations

The Steering Committee reviewed the information and provided initial feedback on the material. The changes and recommendations will be made to the various components of the Park, Recreation and Open Space chapter of the Plan as highlighted above.

Lacawac Sanctuary – At a prior Steering Committee Meeting it was suggested that representatives from the Lacawac Sanctuary attend a Steering Committee Meeting to provide an update on their on-going planning process. Ms. Popish, Executive Director of the Sanctuary attended the Steering Committee Meeting and provided information on the Lacawac Sanctuary as well as the status of their Planning Process. The Sanctuary received a grant to research the future direction of program planning.

Model Property Maintenance Code – Property maintenance issues have been discussed at various Steering Committee Meetings in the past. Project consultants provided a sample property maintenance code that anyone of the participating municipalities could modify for their use.

Multi-Municipal Comprehensive Plan – Recommendations Section - The Steering Committee received a copy of the first draft of the Land Use Recommendations which will be part of the Multi-Municipal Comprehensive Plan document. Additional plan recommendations will be provided for housing, community facilities, transportation, recreation and open space and economic development.

Next Meeting – The Next Meeting of the Steering Committee is scheduled for June 13, 2006 at 4:30 p.m. at the Paupack Township Municipal Building.