

**MULTI-MUNICIPAL COMPREHENSIVE PLAN  
LAKE REGION STEERING COMMITTEE**

**MEETING MINUTES**

**June 13, 2006**

The Lake Region Steering Committee Meeting was called to order at 4:35 p.m. on Tuesday, June 13, 2006 at the Paupack Township Municipal Building. Those in attendance at the June 13, 2006 Lake Region Steering Committee Meeting were as follows:

Mr. Peter Snyder, Lake Township  
Borough

Mr. James R. Martin, Consultant  
Mr. Thomas Shepstone, Consultant  
Mr. Russell Enslin, Lake Township

Mr. Alvin Myers, Hawley

Mr. Edward Kennedy, Palmyra Township  
Mr. Donald Kyzer, Hawley Borough

***Review of the May 9, 2006 Lake Region Steering Committee Minutes*** – The May 9, 2006 Steering Committee Meeting Minutes were presented for review and consideration of approval by the Steering Committee. Mr. Russell Enslin made a motion to accept the minutes as presented and Mr. Peter Snyder seconded the motion. The Lake Region Steering Committee with a vote of 5 yes and 0 no accepted the minutes as presented.

***Park, Recreation and Open Space Plan Focus Group Meeting Update*** – The Steering Committee received an update on the status of focus groups meetings within the Lake Region Partnership. As was discussed at prior meetings, the initial focus group was with the Hawley Borough Park and Recreation Commission since that group was an organized group at this point in time. Project Consultants have met with the Hawley Borough Park and Recreation Commission once and have recently concluded a questionnaire process with them to solicit their input on park and recreation issues related to regional efforts.

It was reported that a focus group session was conducted in Lake Township using the same meeting format as used in Hawley Borough. This meeting had approximately 6-8 individuals in attendance at the focus group meeting. A focus group meeting will be scheduled in Paupack Township during the month of June which will conclude the focus group meeting process.

***Project Background Studies (Park, Recreation and Open Space Chapter Components)*** – The Steering Committee received additional information for review and

consideration on the Park, Recreation and Open Space Chapter of the Multi-Municipal Comprehensive Plan. The handout for this meeting included the following topic areas:

- < Recommendations
- < Implementation Plan

The Steering Committee reviewed the information and provided initial feedback on the material. The changes and recommendations will be made to the various components of the Park, Recreation and Open Space chapter of the Plan as highlighted above.

***Facility and Open space Inventory and Analysis*** - An analysis of the existing municipal park and recreation facilities is presently underway by the Lake Region Partnership with the support of the consulting team for this Project. Each municipal park will be reviewed to identify facilities including the review of each piece of recreational equipment at the municipal park. In reviewing the recreational equipment located at the parks, judgments will be made as to their condition. In addition, comments will be recorded related to issues or concerns that the municipality may want to address related to the condition of the park or a specific piece of recreation equipment.

In addition to reviewing the municipal parks within each of the four (4) participating municipalities, the Lake Region Steering Committee identified various recreation resources within the Lake Region Plan area to be included within this Facility and Open Space Inventory and Analysis. A similar analysis of these recreational facilities identified by the Lake Region Steering Committee will be conducted.

In reviewing each recreation and open space resource the inventory and analysis documented the facility name, ownership, number and type of facility and its general condition.

The municipal parks located within the Lake Region Plan area including Bingham Park and the Riverside Park located in Hawley Borough, Lakeville Recreation Complex located in Paupack Township and the Lake Township Municipal Park located in Lake Township were further reviewed to determine appropriateness for surrounding populations and proximity to users.

The Steering Committee will be update on the status of this Facility and Open Space Inventory and Analysis at the next meeting.

***Multi-Municipal Comprehensive Plan – Section 4 – Plans*** – Project Consultants reviewed the Land Use Section of the Plan highlighting the outline format.

It was agreed that the Project Consultants would develop a draft of the entire plan for review by the Steering Committee at the August 8, 2006 meeting. It was also discussed that once the Steering Committee reviews the draft a copy will need to be sent to DCNR and DCED for review and comment. In addition and as required, public meetings will be conducted this fall to solicit input on the Project. Once this public meeting process is completed the Plan will be presented to municipal government for consideration of adoption.

***Next Meeting – It was agreed that no Steering Committee Meeting will be scheduled during the month of July, 2006. The Next Meeting of the Steering Committee is scheduled for August 8, 2006 at 4:30 p.m. at the Paupack Township Municipal Building.***