

**MULTI-MUNICIPAL COMPREHENSIVE PLAN
LAKE REGION STEERING COMMITTEE**

MEETING MINUTES

October 12, 2004

The Lake Region Steering Committee Meeting was called to order at 4:35 p.m. on Tuesday, October 12, 2004 at the Paupack Township Municipal Building. Those in attendance were as follows:

Mr. Theodore Kostige, Paupack Township	Mr. Justin Hoffmann, Paupack Township
Mr. Russell Enslin, Lake Township	Mr. Alvin Myers, Hawley Borough
Mrs. Mary Sanders, Hawley Borough	Mr. Edward Coar, Wayne County Planning
Mr. Joseph Kmetz, Palmyra Township	Mr. Peter H. Snyder, Lake Township
Mr. Edward Kennedy, Palmyra Township	Mr. James R. Martin, Consultant
Mr. Thomas Shepstone, Consultant	Mr. Peter Steffen, Palmyra Township
Mr. Andy Falouk, Western Wayne School	

Introductions – The Steering Committee Meeting started with introductions.

Announcements – It was announced that the Lake Region Steering Committee received the initial payment request made on behalf of the four (4) participating municipalities to the Commonwealth of Pennsylvania. The initial payment request was \$18,250.00 dollars. As with all payments for this Project either by the Commonwealth or local municipalities, the dollars are placed in a separate interest bearing account.

Review of the September 14, 2004 Steering Committee Minutes – With no corrections or deletions, Mr. Russell Enslin made a motion to accept the minutes as presented and Mrs. Mary Sanders seconded the motion. The Lake Region Steering Committee with a vote of 13 yes and 0 no accepted the minutes as presented.

Project Website – The Committee was updates regarding the Project Website. Members were asked to review the site and provide any comments or feedback on the site as it is under construction. The existing municipal and School District Websites will be linked to the Project Website. The Project Website address is:
www.shepstone.net/LakeRegion.

Community Survey – The community survey with the additions and corrections made at the last meeting has been finalized. The distribution process that was agreed to by the Steering Committee will be utilized to solicit feedback from the community.

Community Facilities and Roads Surveys – All municipal Community Facilities and Road Surveys have been completed and submitted for consideration. The Consulting Team will review these Surveys and incorporate them into the planning effort.

Multi-Municipal Mapping Effort – The Committee discussed the following preliminary list of mapping topics that were considered at the last Steering Committee Meeting:

- < ***Land Use / Land Cover (1959-2000)*** – Ed Coar suggested that the Wayne County Department of Planning could provide this information to the Steering Committee at a future meeting.
- < ***Municipal Roads and State Highways***
- < ***Community Facilities including; Public Recreational Facilities and Public and Private Water & Sewer Systems***
- < ***Soils / Soil Types***
- < ***Private Second Home Communities***

After reviewing this list of mapping topics, the Steering Committee added the following for consideration:

- < ***Potential Conservation Lands*** – ***This map would include but not be limited to wetlands, steep slopes and defined conservation areas such as Shoemans Point located in Paupack Township. It was agreed that this map should be the first one produced for consideration by the Committee.***
- < ***Map identifying Clean and Green Areas. Agreed to discuss this map and the process of identifying the information for inclusion on the map with the County Department of Planning.***
- < ***Map identifying Agricultural Security Areas. Agreed to discuss this map and the process of identifying the information for inclusion on the map with the County Department of Planning.***

Demographic Data Analysis – The Steering Committee reviewed 2000 Census information including specific information related to each municipality. Provided included information related to population and housing (including an analysis of Seasonal Housing and its conversion to Permanent Housing).

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Review of Land Use / Land Cover Map – The Wayne County Department of Planning provided an example of a Land Use / Land Cover Map produced for Preston Township. The map displays the differences between land use and land cover in Preston Township from 1959 to 2000. The Steering Committee was impressed with the details available and looks forward for this information to be provided to the Steering Committee for the four (4) participating municipalities at the next meeting.

Next Meeting Scheduled for Tuesday, November 9, 2004 at 4:30 p.m. at the Paupack Township Municipal Building.