

**MULTI-MUNICIPAL COMPREHENSIVE PLAN
LAKE REGION STEERING COMMITTEE**

MEETING MINUTES

November 9, 2004

The Lake Region Steering Committee Meeting was called to order at 4:32 p.m. on Tuesday, November 9, 2004 at the Paupack Township Municipal Building. Those in attendance were as follows:

Mr. Peter Steffen, Palmyra Township Township	Mr. Justin Hoffmann, Paupack
Mr. Russell Enslin, Lake Township	Mr. Alvin Myers, Hawley Borough
Mrs. Mary Sanders, Hawley Borough	Mr. Edward Coar, Wayne County Planning
Mr. Joseph Kmetz, Palmyra Township	Mr. Peter H. Snyder, Lake Township
Mr. Edward Kennedy, Palmyra Township	Mr. James R. Martin, Consultant
Mr. Thomas Shepstone, Consultant	Mr. Chester Grodack, Lake Township
Mr. Michael Silsby, Wallenpaupack School District	
Mr. Donald Kyzer, Hawley Borough	

Introductions – The Steering Committee Meeting started with introductions. Mr. Michael Silsby, Superintendent of the Wallenpaupack School District was introduced and welcomed as a member of the Steering Committee.

Review of the October 12, 2004 Steering Committee Minutes – The October 12, 2004 Steering Committee Meeting Minutes were amended to include Mr. Chester Grodack as attending the meeting. The Lake Region Steering Committee with a vote of 14 yes and 0 no accepted the minutes as presented.

DCED Training Opportunities – The Steering Committee discussed the development and implementation of a training opportunity through DCED. The Steering Committee decided to schedule the training for Monday, December 20, 2004 from 5:30 p.m. to 8:30 p.m. at the Lakeville Volunteer Fire Company located in Lakeville, Wayne County. The initial training provided will be the course titled: “ABC’s of Land Use Management”. The invitation list for the training will be the Hawley-Palmyra-Paupack and Lake Steering Committee as well as members of each municipality Planning Commission and Zoning Hearing Board. In addition, the Steering Committee from the Salem, Jefferson and Madison Townships Multi-Municipal Planning effort will attend the training opportunity.

A flyer for the training detailing the content of the training will be developed and mailed to each municipal secretary for distribution.

Community Facilities Outline / Road Survey Outline – The Steering Committee reviewed the outline provided for the both the Community Facilities and Road Survey completed by each municipality. The comments received will be incorporated into the next draft of these documents for review and consideration by the Steering Committee.

Sample Map (Scale / Legend)- The Steering Committee was requested to review a sample map provided by Woodland Design Associates in order to determine the appropriate map scale as well as map legend. The Steering Committee discussed the following:

- < Map Scale – The map scale presented, 1 inch to 2000 ft was approved
- < Map Legend – ***“The Lake Region Plan” including the municipalities of Hawley Borough, Palmyra Township, Paupack Township and Lake Township Wayne County, Pennsylvania. This statement will appear on the maps completed on the Project.***

Land Use / Land Cover Maps – Mr. Edward Coar, Director of the Wayne County Department of Planning provided the Steering Committee with a “draft” of the Land Use / Land Cover Maps for each of the participating municipalities. Ed reviewed with the Committee each set of maps identifying areas of interest, including similarities and differences between the municipalities’s as well as where questions exist regarding the information that is presently contained on the maps. Ed requested that each municipality review the maps making any corrections on them and returning them to Ed at the Training Session to be conducted on December 20, 2004. In addition to the maps Ed provided a detailed summary of the Land Use / Land Cover for each municipality identifying the number of acres in 1959 vs. 2002.

Next Meeting - The Next Meeting Scheduled for Tuesday, December 14, 2004 at 4:30 p.m. at the Paupack Township Municipal Building was canceled. The Training scheduled for Monday, December 20, 2004 will be on the only activity for the Steering Committee for December, 2004. The next scheduled Steering Committee Meeting is Tuesday, January 11, 2004.